



United States Department of State

Washington, D.C. 20520

AUG 13

Dear Requester,

RE: Records regarding Larry Toerjes

This is in response to your request dated 6-25-12. We have assigned Case Control Number F-2012-30071 to your request.

Based on our review of your correspondence, we have determined that we cannot process your request for the following reason(s):

- ☐ You have not reasonably described the records you seek in a way that someone familiar with Department records and programs could locate them.
- ☐ You have not provided a valid third party authorization; or proof of death; or custodial verification of a minor.
- ☐ You have not provided identifying information (such as your date and/or place of birth, or the date and/or place of birth for all persons named in your request; citizenship status).
- ☐ You have not provided proof of your identity (personal verification).
- ☒ Some or all of the records you have requested do not appear to be State Department records (other agency information may be attached).
- ☐ The records you seek are in the public domain.
- ☐ Your request is not dated.
- ☐ You have submitted your identifying information on forms that were not issued by the State Department, which we do not accept.
- ☐ You have not agreed to pay the fees associated with the processing of your request.
- ☐ Your request is not a FOIA Request.
- ☐ Your request was not submitted in English.

Accordingly, your request is invalid and your case has been closed.

Should you want to contact us, you may call our FOIA Requester Service Center on (202) 261-8484 or send an email to FOIAstatus@state.gov. If you want information concerning how to file a request, please refer to the Information Access Guide which is available at www.foia.state.gov. Please refer to the Case Control Number in any communication.

Sincerely,

Mary Threse Casto 
Chief, Requester Communications Branch

Some or all of the records you seek may no longer be in the possession of the State Department. The majority of Department of State records (excluding passport and visa records) that are 25 years or older and considered to be permanent are transferred to the National Archives and Records Administration (NARA) in accordance with Title 22, Code of Federal Regulations, Part 171.6. Accordingly, requests for such records should be addressed to:

FOIA Officer
National Archives and Records Administration
8601 Adelphi Road, Room 3110
College Park, MD 20740
Telephone: (301) 837-FOIA (3642)
FAX: (301) 837-0293
E-mail: foia@nara.gov
<http://www.archives.gov/foia/index.html>